

# RAGHU SAROJ WELFARE AND CHARITABLE TRUST

## GRIEVANCE REDRESSAL COMMITTEE

### OBJECTIVES:-

- To uphold the dignity of the college by ensuring strife free atmosphere in the college through promotion of cordial student – student relationship and student – teacher relationship etc.
- To provide responsive accountable and easily accessible machinery for settlement of grievance and to take measure in the college under takings to ensure expeditions settlement of grievances of student in order to maintain a harmonious educational atmosphere in the institute.
- It is to deal with the complex situations in a tactful manner to lessen the condition felt to be oppressive or dissatisfied.
- Encouraging the students to express their grievance / problems freely and frankly, without any fears of being victimized.
- Advising students of the college to respect the right any dignity of one another and show utmost restraint and patience whenever any occasion of right arises.
- Advising all the students refrain from inciting students against other students, teacher and college administration.
- To support those students who have been deprived of the services offered by the college for which he/she is entitled.
- To make officials of the college responsive, accountable and courteous in dealing with the students.
- To ensure effective solution to the student's grievances with an impartial and fair approach.

  
Principal  
Raghu Saroj Welfare  
and Charitable Trust  
Ambedkar Nagar, Jehanabad

### GRIEVANCE:-

Grievance means a complaint that includes any kind of discontent or dissatisfaction or negative perception, arising out of anything connected with institute that a student or parent or staff member thinks believes or even feels, is unfair, unjust or inequitable. Grievance is a wrong or hardship suffered, whether real or supposed which forms legitimate ground of complaint. At any instance of stay in the institute, the spectrum of issues that may bother one's wellbeing both physically and mentally that disturbs efficacy and any one with such undergoing is termed as aggrieved.

### GRIEVANCE REDRESSAL:-

While the term "Grievance Redressal" primarily covers the receipt and processing of complaints from stake holders, a wider definition includes actions taken on any issue raised by them to avail services more effectively in order to perform to their full potential.

  
Principal  
Raghu Saroj Welfare  
and Charitable Trust  
Ambedkar Nagar, Jehanabad

**GRIEVANCE REDRESSAL COMMITTEE  
MINUTES OF THE MEETING NO – 01**

Date: -12/07/2022

Time: -03:00 pm

Venue: - Conference Hall

Presided by: - Dr, Surendra Kumar Dubey (Principal)

College Name: -RAGHU SAROJ WELFARE AND CHARITABLE TRUST

**INTRODUCTION: -**

Meeting of the "Grievance Redressal Committee" conducted in the "-RAGHU SAROJ WELFARE AND CHARITABLE TRUST

" conducted on 12/07/2022 at conference hall in the presence of Dr, Surendra Kumar Dubey (Principal).

**AGENDA:-**

1. Student's complaint about monthly magazine of English in library.
2. Complained by the students about unavailability of English newspaper in library.

**MEMBERS PRESENT: -**

S.N	NAME	DESIGNATION
01	Brijesh Kr Singh Patel.	Co-Ordinator
02	Amrit Lal Verma.	Co-Ordinator
03	Nilesh Rajan	Student Member
04	Abadh Kumar	Student Member
05	Vibha Kumari	Student Member
06	Shekhar Kumar	Student Member
07	Rakesh Kumar	Student Member
08	Amit Kumar	Student Member
09	Anamika Singh	Student Member
10	Nitesh Singh	Student Member
11	Sima Kumari	Student Member
12	Ranishashouvikash	Student Member

*Surendra Kumar Dubey*  
Principal  
Raghu Saroj Welfare  
and Charitable Trust  
Ambedkar Nagar, Jehanabad

**DISCUSSION: -**

The committee discussed all agenda of the meeting in the presence of Dr, Surendra Kumar Dubey (Principal) and all supporting staff of this cell.

**ADJOURNMENT: -**

Meeting was adjourned at 04:00 pm with refreshment and given vote of thanks by – Dr, Surendra Kumar Dubey (Principal).

Minutes submitted by: – *Amit Lal Verma* Co-Ordinator

Approved By:– Dr, Surendra Kumar Dubey (Principal).

S.N	NAME	DESIGNATION
01	<i>Brijesh Kr Singh Patel</i>	Co-Ordinator
02	<i>Amit Lal Verma</i>	Co-Ordinator
03	<i>Nilesh Rajan</i>	Student Member
04	<i>Abadh Kumar</i>	Student Member
05	<i>Veena Kumari</i>	Student Member
06	<i>Shekhar Suman</i>	Student Member
07	<i>Rakesh Kumar</i>	Student Member
08	<i>Amit Kumar</i>	Student Member
09	<i>Anawika Sinha</i>	Student Member
10	<i>Nitesh Singh</i>	Student Member
11	<i>Sima Kumari</i>	Student Member
12	<i>Ravi Dhanraj Vikash</i>	Student Member

*Dubey*  
Principal  
Raghu Saroj Welfare  
and Charitable Trust  
Ambedkar Nagar, Jehanabad

GRIEVANCE REDRESSAL COMMITTEE

MINUTES OF THE MEETING NO – 02

Date: -17/09/2022

Time: - 02:30 pm

Venue: - Conference Hall

Presided by: - Dr, Surendra Kumar Dubey (Principal).

College Name: - RAGHU SAROJ WELFARE AND CHARITABLE TRUST

INTRODUCTION: -

Meeting of the "Grievance Redressal Committee" conducted in the "RAGHU SAROJ WELFARE AND CHARITABLE TRUST" conducted on 17/09/2022 at conference hall in the presence of Dr, Surendra Kumar Dubey (Principal).

AGENDA: -

Students complained about issued of books.

MEMBERS PRESENT: -

S.N	NAME	DESIGNATION
01	Balraj Singh Patel	Co-Ordinator
02	Anurag Verma	Co-Ordinator
03	Harsh Kumar	Student Member
04	Rama Shankar Prasad	Student Member
05	Narayan Kumar	Student Member
06	Ritika	Student Member
07	Madhu Kumari	Student Member
08	Smeha Raj	Student Member
09	Tes Kumar Senan	Student Member
10	Akshay Kumar	Student Member
11	Jagshiti Kumari	Student Member
12	Arvind Kumar	Student Member

*Surendra*  
Principal  
Raghu Saroj Welfare  
and Charitable Trust  
Ambedkar Nagar, Jehanabad

**DISCUSSION: -**

The committee discussed all agenda of the meeting in the presence of Dr, Surendra Kumar Dubey (Principal) and all supporting staff of this cell.

**ADJOURNMENT: -**

Meeting was adjourned at 03:30 pm with refreshment and given vote of thanks by – Dr, Surendra Kumar Dubey (Principal).

Minutes submitted by:- Anusit Lal verma Co-Ordinator

Approved by: – Dr, Surendra Kumar Dubey (Principal).

S.N	NAME	DESIGNATION
01	Brijesh kr Singh Patel	Co-Ordinator
02	Anusit Lal verma,	Co-Ordinator
03	Gaurav Kumar	Student Member
04	Rama Shankar Prasad	Student Member
05	Narayan Kumar.	Student Member
06	Ritika	Student Member
07	Madhu Kumar	Student Member
08	Snena Raj	Student Member
09	Tej Kumar Suman	Student Member
10	Ankita Kumar.	Student Member
11	Jagriti Kumar	Student Member
12	Arvind Kumar.	Student Member

Surendra  
Principal  
Raghu Saroj Welfare  
and Charitable Trust  
Ambedkar Nagar, Jehanabad